

**Sale Offline: Use this function to process a transaction offline when there is no connection to the host.**

Display	Action
Idle Menu	Touch Sale.
Enter Amount \$0.00	Key amount and press [ENTER].
Terminal May Prompt: Enter Tip Amount Or Press Cancel (X) To Skip	Enter tip amount or press Cancel (X) to print a blank tip line.
Terminal May Prompt: Please Enter PIN	Key PIN or press [ENTER] to bypass. (If the issuing bank doesn't allow PIN bypass, the transaction will be canceled and a receipt will print).
Please Present Card \$0.00	Manually key card number if sale was not initiated by an insert, tap or swipe.
Host Response	Receipts print.
Authorization Required **Store & Forward Mode**	Press clear to exit.

**Auth Pending: Use this function to upload transactions that were processed in offline mode.**

Display	Action
Idle Menu	Touch Other.
Gift Card Help More	Touch More.
Pending Sales	Touch Pending Sales.
Auth View Print Pending Pending Pending	Touch Auth Pending.
Authorization Status Approved ### Partially Approved ### Fail: ### Pend ### Ok	Press clear to exit.

**Print /View Reports: Use this function to print /view various reports**

Display	Action
Idle Menu	Touch Other.
Gift Card Help More	Touch More.
Pending Sales	Touch Pending Sales.
Auth View Print Pending Pending Pending	Touch desired option and follow terminal prompts.
Re-Auth View Print Failed Failed	

**Re-Auth Failed: Use this function to attempt to authorize previously failed transactions.**

Display	Action
Idle Menu	Touch Other.
Gift Card Help More	Touch More.
Pending Sales	Touch Pending Sales.
Re-Auth View Print Failed Failed Failed	Touch Re-Auth Failed.
Transmitting Authorization Status Approved ### Partially Approved ### Fail: ### Pend ### Ok	Press clear to exit.

**Delete Pending:** Use this function to delete transactions that were processed in offline mode.

Display	Action
Idle Menu	Touch Other.
Gift Card Help More	Touch More.
Pending Sales	Touch Pending Sales.
Auth View Print Pending Pending Pending	Touch View Pending.
Enter Transaction SEQ # from Receipt	Key sequence number and press Enter.
VS Sale Amount \$0.00 Date MM/DD Time HH:MM:SS **Authorization Required** SF Mode: Pending Card # XXXXXXXX0019 Prev Options Next	Touch Options.
Reprint Auth Delete Trans Trans	Touch Delete Trans.
Are you sure you want to delete the transaction? No Yes	Touch Yes.

**Settle:** Use this function to add the tip amount to a transaction that is in the current batch.

Display	Action
Idle Menu	Touch Other.
Enter Tips Reports Close Batch	Touch Close Batch.
Sales ### \$0.00 Refunds ### \$0.00 Totals ### \$0.00  Tips ### \$0.00 Cashback ### \$0.00 Cancel Ok	Touch Ok to confirm close.
Dialing.....	Terminal communicates with the host for approval.
Batch Close Complete	Press clear to exit.

**Store and Forward Mode:**

This feature must be set in the terminal profile managed by the terminal help desk.

**Not Allowed** – Store and Forward cannot be enabled while in the mode.

**Stay Offline** – Terminal will only process in the offline mode.

**Offline On Demand** – Terminal goes into Store and Forward mode when signal is low or there is no coverage.